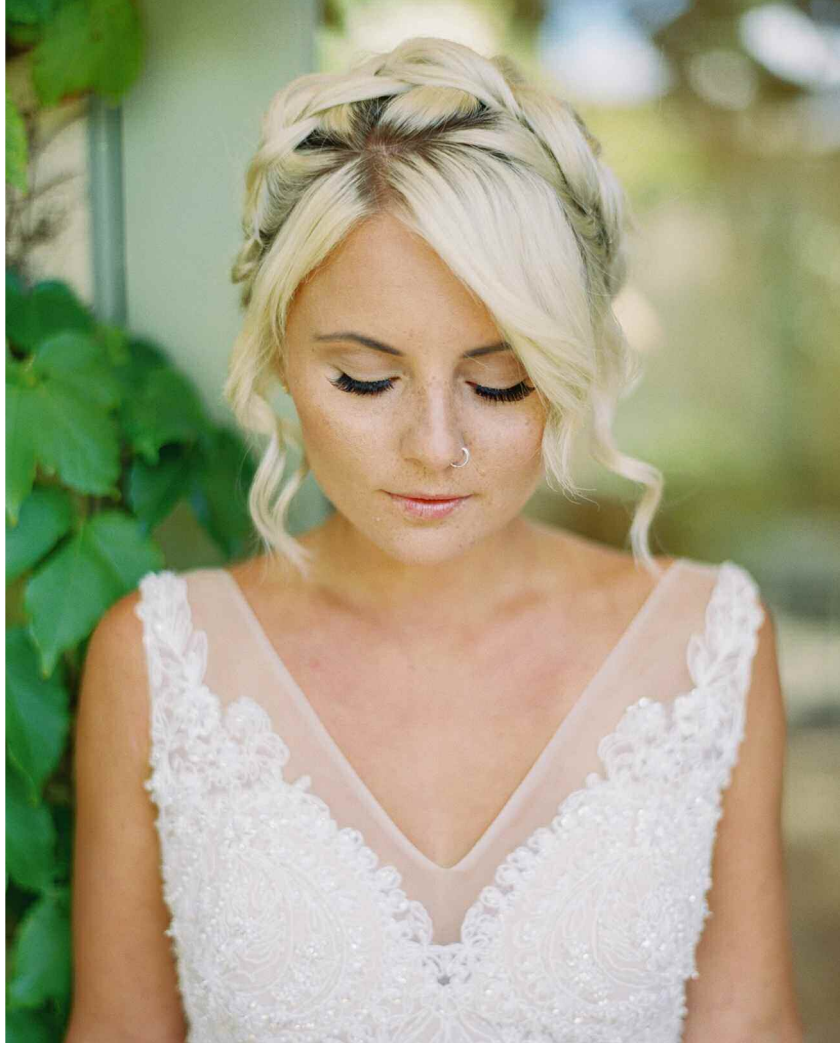




Ashland Springs Hotel



A woman with blonde hair, wearing a white sleeveless dress, stands on a balcony overlooking a grand hotel lobby. The lobby features high ceilings with ornate moldings, large columns, and a balcony with a decorative metal railing. Lush green plants are visible in the foreground and on the balcony.


In the heart of downtown Ashland,
sits the boutique Ashland Springs Hotel.
Built in 1925, the historic landmark features
elegant banquet spaces and amenities reminiscent
of European style charm. Arriving at
Ashland Springs Hotel and entering its
grand lobby sets the mood for a memorable
wedding celebration.

Our hotel offers over 5700 square feet of
event space including our old-world inspired
Grand Ballroom, a charming cobblestone floored
English Garden and a more intimate
Crystal Room featuring the
original six-foot wide crystal chandelier.

We invite you to experience our uncompromising
service and genuine hospitality.

We look forward to creating a tailored event
that will represent your personal style,
while capturing the magic of your celebration.

Ashland Springs Hotel

212 East Main Street, Ashland, OR  888.795.4545



Event Spaces	Dimensions	Square Feet	Ceiling Height	Theatre Seating	Rounds of 10	Rounds of 10 with Dance Floor	Cocktail Reception
Grand Ballroom	78'x30'	2340	see below	300	220	190	350
Ballroom I	31'x30'	930	11'4"	84	60	---	75
Ballroom II	47'x30'	1410	10'11"	100	80	60	100
Conservatory	65'21'	1365	9'	180	60	---	100
English Garden	76'x30'	2280	---	180	80	---	150
Palm Room - Bridal Room							
Crystal Room	37'x41'	1405	17' 4"	75	70	50	100
Mezzanine	6'x31' 4'x16'	786	9'	---	fixed seating 30	---	30

Complimentary Wedding Amenities & Services

- West Coast renowned wedding specialist
- Dedicated rehearsal space and time
- Set up and tear down the day of the wedding
- White wooden ceremony chairs
- Event tables, standard chairs, built in dance floor
- Ivory linens and napkins
- Table setting, votive candles, glass hurricane candle holders, glass pedestals for flowers

Enhancements

- Gold chiavari chairs with ivory cushions
- Gold sequin, floor length linen
- Audio visual equipment
- Bridal dressing room

Wedding Package

The wedding package is available for guest list of 50 or more.

The package is designed to accompany any luncheon or dinner menu choice.

Time Frames

Any five-hour time frame may be chosen up to 12:00 midnight. After five hours, additional rate applied per hour.

Deposits

A non-refundable deposit will be required for all events with your signed contract. 50% of your estimated cost is due 3 months prior to your event date.

Overnight Rooms for Guests

Our hotel has 70 charming European style rooms. Please contact the sales team at 541.631.2004 to book overnight accommodations for your guests.

A discounted rate will be offered for wedding guests based on availability.

Parking

Ashland Springs Hotel offers parking spaces reserved for overnight hotel guests. The City of Ashland parking garage (located adjacent to the hotel is available at a nominal fee.)

For a sample cost estimate visit AshlandSpringsHotel.com/RFP
Contact our wedding specialist for a tailored proposal 541.631.2006



"Words cannot express how amazing this venue and staff was on our wedding day. Still to this day when my wedding is brought up people rave about how amazing the food and venue was. I fully plan on one day going back and renewing my vows with my husband."

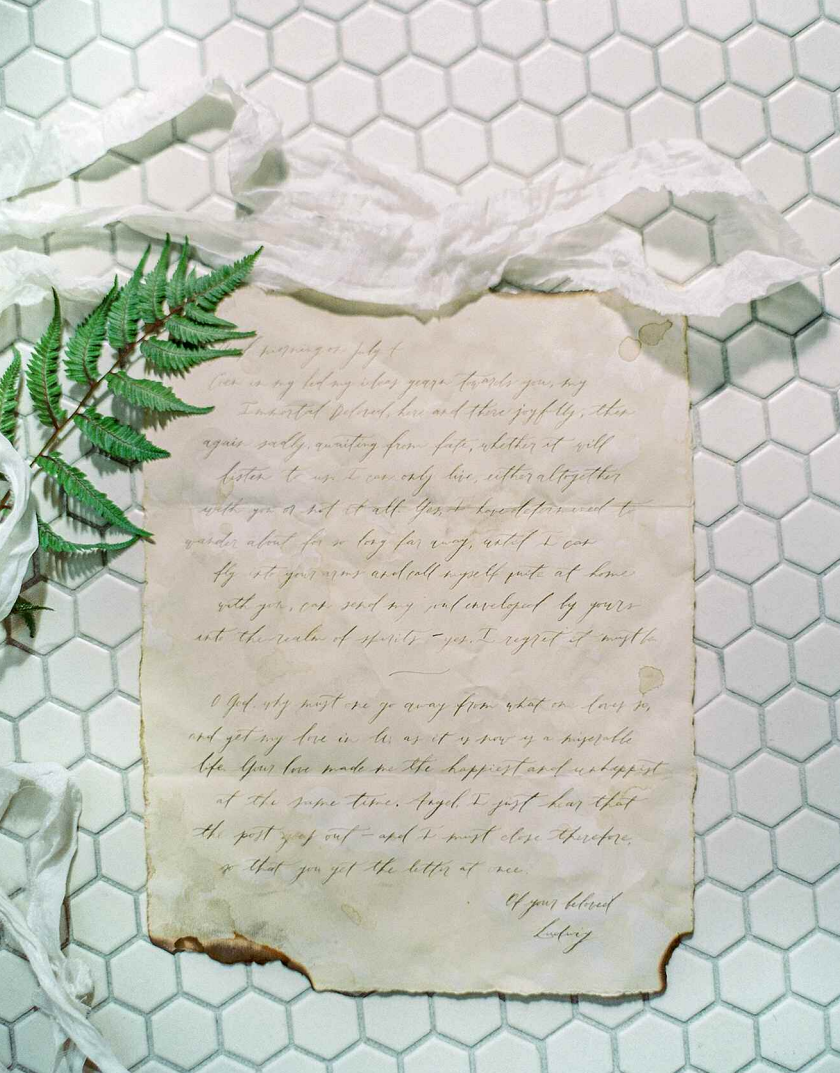
*- Ashley
2014*



"Everything was beautiful. Many people told me it was one of the best venues they'd been to for a wedding, and I certainly agree. If you're considering Ashland Springs for your wedding, I have just two words for you... book it!"

*- Kall
2015*





Check List

6-12 months

- ☐ Announce your engagement
- ☐ Pick the date and compose your guest list
- ☐ Research and visit wedding and reception venues
- ☐ Create a wedding website
- ☐ Book blocks of hotel rooms in varying price ranges for out-of-town guests
- ☐ Interview vendors: Photographer, Videographer, Florist, Officiant, Entertainment
- ☐ Start shopping for a dress and bridesmaid dresses

4-6 months

- ☐ Send save-the-date cards
- ☐ Select invites
- ☐ Purchase your wedding rings
- ☐ Do cake tasting and reserve cake vendor
- ☐ Reserve rental equipment (tent, chairs, tables, etc.)
- ☐ Arrange transportation to and from your wedding

2-4 months

- ☐ Finalize guest list
- ☐ Select a hair stylist and makeup artist
- ☐ Finalize menu
- ☐ Arrange rehearsal dinner
- ☐ Mail invitations eight weeks prior to the big day

One month

- ☐ Organize RSVPs and contact guests who haven't responded
- ☐ Get marriage license
- ☐ Review "must have" shots with photographer and videographer
- ☐ Meet with hair stylist and makeup artist for a test run
- ☐ Write vows and toasts

1-2 weeks

- ☐ Confirm final guest count and wedding day schedule with all vendors
- ☐ Confirm all transportation arrangements
- ☐ Share wedding day schedule with wedding party and family members
- ☐ Pack for wedding night and honeymoon

The day before

- ☐ Prepare payment envelopes for vendors and determine how they will be delivered
- ☐ Rehearse ceremony with officiant and wedding party

Ashland Springs Hotel
212 East Main Street Ashland, Oregon
541.631.2006 — 888.795.4545
AshlandSpringsHotel.com/weddings
(photos by Betsy Blue Photography)

